



# Craft & Vendor Show

Dear Vendor,

Thank you for your interest in the Temple Baptist Craft & Vendor Show on **Saturday, May 19 2018**. The Temple Baptist Craft & Vendor Show will concentrate on unique crafts and top-quality entertainment. To achieve this, the event committee has researched wonderful artists and entertainers from around the state. We are working hard to select exhibits that will come together to make an unforgettable show. We hope you can join us for this incredible weekend event!

**Vendor applications must be submitted no later than Saturday, May 5<sup>th</sup>. Applications received after May 5<sup>th</sup> will be accepted only if previous applicant cancels or if spaces are still available.**

Please submit payment with application. Applications are accepted based on variety and date of application. Acceptance/denial notifications will be sent after March 13<sup>th</sup>. Accepted vendors will receive their booth assignment information and show day instruction sheet with their acceptance letter. If your application is denied, your payment will be returned.

To help with reserving your space, when filling out the application, please give thorough information concerning your exhibit (detailed descriptions, photos, or website link are required) and please fill out the entire application legibly.

If your application fails to note that electricity is needed, the event committee will not be responsible if you are placed where electricity is not available. Water hookup is not available at this location.

Spaces are limited, so submit your application as soon as possible. We look forward to showcasing your businesses and crafts to over 1,000 attendees!

*Norman A Medlock*

Norm Medlock, Event Coordinator

Paid Cash/Check # \_\_\_\_\_ Date Received: \_\_\_\_\_ Booth Assignment: \_\_\_\_\_ Approved: \_\_\_\_\_

# 2018 Vendor Application

Exhibit Name: \_\_\_\_\_

Name / Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_  
 Street City State Zip

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Describe the contents of your exhibit (photo or link to Website/Facebook page is required):

**\*\*Food Vendors Please Include Menu with Application\*\***

\_\_\_\_\_  
 \_\_\_\_\_

Number of Spaces Required: \_\_\_\_\_ Booth (Spaces are 10' Deep by 20' Wide)

PLEASE CHECK THE APPROPRIATE BOX IF UTILITIES ARE NEEDED FOR YOUR EXHIBIT:

ELECTRICITY \*\$15 PER SPACE\*  
 110 VOLT / 20 AMP ONLY!

Tent  Trailer  
**\*\*Provided by Vendor NOT Show\*\***

**\*\*Vendors must provide their own 50' – 100' extension cord and secure it to the flooring/pavement to prevent trips and falls.**

	Craft - \$20 (Handmade Only)	Import or Resale - \$30 (Items Purchased for 2 <sup>nd</sup> Sale)	
	Snack / Refreshments - \$40 (Icees/Snow Cones/Funnel Cakes)	Art - \$20 (Paintings, Photography)	
	Non-Profit Sales - \$25 (Items for Purchase / Raffle)	Activity - \$20 (Face painting, Caricatures)	
	Advertisement - \$40 (Company Information)	Non-Profit - \$0 (Information Only – ie: battered shelter, drug counseling, etc.)	

# 2018 Vendor Agreement

## Rules & Regulations for participating in the Temple Baptist Spring Craft Show:

1. The exhibitor agrees to have setup completed by 9:30am and maintained until 2pm on Saturday May 19<sup>th</sup> based on time selected on their application. The Show Committee will take note of vendors that do not stay until the time they specified on their application. Vendors who do not stay until the time specified, will be given low priority regarding acceptance when they apply to participate in future events/shows.
2. The exhibitor agrees that no truck/vehicle will be on the reserved Show Street between the hours of 9:30am & 2pm.
3. The exhibitor agrees that the Show Committee is only providing a booth space. All exhibit displays and shelters, tables, chairs, tents etc. if desired, must be provided by the exhibitor. Tables may be provided at an extra charge of \$10 per table, and \$2 per chair (2 chair max)
4. Exhibitor agrees that setup will not exceed the booth size of 10'x20' (unless otherwise specified).
5. Fire Marshall requires fire proof/retardant tents and they will be inspected.
6. The exhibitor agrees to accept the space(s) assigned by the Show Committee.
7. The exhibitor agrees that the exhibit fee is non-refundable due to weather, the exhibitor's decision not to participate, or other causes beyond the control of the Show's Committee.
8. The exhibitor agrees that the Show Committee officials have the right to evict exhibitors for any reason they deem necessary to maintain a wholesome Craft Show.
9. The exhibitor agrees to maintain an exhibit that will not be offensive to other exhibitors or Show patrons. This includes but is not limited to: offensive odors (ex. Smoke), loud noises (ex. Generators, Radios) & structures that might cause injury to others.
10. The exhibitor agrees that generators must be approved by the Show Committee prior to Festival day.
11. Electricity is not provided unless specified on the application and payment is received.
12. Food Vendors- The show committee does not provide grease containers and it would be the responsibility of the vendor to properly dispose of any grease. Failure to do so will result in a \$100 fine and no admittance to future events.

ANY ELECTRICAL NEEDS OTHER THAN 100 VOLT/20 AMP MUST BE WRITTEN IN THE FOLLOWING SPACE

PLEASE LIST ANY SPECIAL NEEDS, SUGGESTIONS, OR QUESTIONS ABOUT THE SHOW HERE:

### Hold Harmless & Rules/Regulations Agreement:

- I. In consideration of being permitted to compete, officiate, observe, work for, or of any purpose participate ("Participation") in the Temple Baptist Craft Show (the "Event"), the Undersigned, for him or herself and for any personal representatives, assigns, heirs, and next of kin does hereby release Temple Baptist Church from liability arising out of such Participation and agrees that the Church shall not be liable for any accidents, losses, damage or injuries suffered by the Undersigned during such Participation, except for losses arising out of the Church's sole negligence. Does hereby promise to indemnify, defend, and hold Temple Baptist Church harmless from and against any and all claims, demands, and/or causes of action of any kind or character whatsoever arising out of or relating to such Participation, whether brought by the Undersigned or a third party. Does hereby grant to Temple Baptist Church the right and permission to use or copyright, and reuse, publish, and re-publish photographic pictures, video, electronic images or other reproductions of the Undersigned and the Undersigned's Display, and/or other equipment. The undersigned has read and voluntarily signs this agreement, and further agrees that no oral representation, statements, or inducements apart from the foregoing written agreement have been made.
- II. I acknowledge that I have read the rules & regulations (found above) for the 2018 Craft Show presented by Temple Baptist Church on May 19<sup>th</sup>, 2018 and will abide by them. I understand that if I have violated any regulations, show officials may terminate my participation without refund. I release Temple Baptist Church, producers of the event, from any responsibility for theft, damage or loss.

EXHIBITOR (PRINT NAME): \_\_\_\_\_

AGREES TO ABIDE BY THE ABOVE RULES & REGULATIONS.

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

**TEMPLE BAPTIST CHURCH AGREES TO PROVIDE BOOTH SPACE(S), AFTER ACCEPTANCE, IN THE CRAFT SHOW UPON RETURN OF THIS SIGNED STATEMENT AND PAYMENT OF THE CRAFT SHOW FEE.**

Applications Released March 3, 2018 / Applications Due by May 5, 2018 / Acceptance notifications will begin May 10, 2018

Please Return the following to Temple Baptist Church Office by May 5, 2018:

**1 – Vendor Application 2 – Signed Vendor Agreement 3 – Booth Fee & Electricity Payment**

Please send the above to 701 Littlejohn Street, Gastonia, NC 28052, or by e-mail to rev.phil@tbcgastonia.com

Make Checks Payable to: TEMPLE BAPTIST CHURCH – include a memo note this is for craft show